

Public Document Pack

Notice of Meeting

Health and Wellbeing Board

Councillor Catherine Del Campo (Cabinet Member with responsibility for Adult Services and Health) (Chair), Huw Thomas (Clinical Lead RBWM NHS Frimley ICB) (Vice-Chair), Kevin McDaniel (Executive Director of Adult Services and Health), Jonas Thompson-McCormick (Deputy Director of Public Health), Tessa Lindfield (Director of Public Health for Berkshire East), Neil (Healthwatch East Berkshire), Joanna Dixon (Healthwatch), Joshua Reynolds, Simon Werner and Helen Taylor (Chair of People Overview and Scrutiny Panel)

www.rbwm.gov.uk



Royal Borough
of Windsor &
Maidenhead

Tuesday 10 October 2023 3.00 pm

Virtual Meeting - Online access & on [RBWM YouTube](#)

Agenda

Item	Description	Page
1	Apologies for Absence To receive any apologies for absence.	-
2	Declarations of Interest To receive any declarations of interest.	5 - 6
3	Minutes To consider the minutes of the meeting held on 11 th July 2023.	7 - 12
4	Long Covid To receive a presentation on long covid, its affects and the impact on residents in RBWM. Reporting officers: Dr Karen Redman - GP Specialist Jolene Eddowes - Specialist Occupational Therapist	Verbal Report
5	Children and Young People Suicide Protocol To hear about the Children and Young People Suicide Protocol. Reporting officer: Sue Foley – Consultant in Public Health (Children, Young People and Families)	Verbal Report
6	Healthwatch Annual Report To consider the Healthwatch Windsor, Ascot & Maidenhead 2022-2023 Annual Report . Reporting officer: Joanna Dixon – Healthwatch Windsor, Ascot and Maidenhead Engagement and Volunteering Officer	Verbal Report

7	<p>NHS Frimley Update</p> <p>To receive information on the:</p> <ul style="list-style-type: none"> • Winter Preparedness Plan • Sunningdale Health Hub • Walk in urgent care services in Maidenhead, Windsor and Ascot <p>Reporting officers: Alexandra Tilley - Director of Operations - RBWM / Primary Care Transformation Stephen Dunn - Director of System Delivery & Flow and Royal Borough of Windsor and Maidenhead</p>	Verbal Report
8	<p>Better Care Fund</p> <p>To receive an update on the Better Care Fund.</p> <p>Reporting officer: Prince Obike - Integrated Care Transformation Senior Manager</p>	Verbal Report
9	<p>Update on work with the LGA</p> <p>To be updated on the work being undertaken with the Local Government Association.</p> <p>Reporting officers: Claire Lowman – Service Lead for Public Health Georgia Careless – Public Health Programme Officer</p>	Verbal Report
10	<p>Housing Update</p> <p>To receive an update on the Housing team.</p> <p>Reporting officers: Emma Congerton - Housing Strategy & Inclusion Manager Alex Szantai – Housing Operations Manager</p>	Verbal Report
11	<p>Future Meeting Dates</p> <p>Proposed dates for 2024:</p> <ul style="list-style-type: none"> • Thursday 25th January 2024 • Tuesday 23rd April 2024 • Tuesday 16th July 2024 • Tuesday 8th October 2024 	

By attending this meeting, participants are consenting to the audio & visual recording being permitted and acknowledge that this shall remain accessible in the public domain permanently.

Please contact Mark Beeley, 01628 796345 / mark.beeley@rbwm.gov.uk, with any special requests that you may have when attending this meeting.

Published: 2 October 2023



This page is intentionally left blank

MEMBERS' GUIDE TO DECLARING INTERESTS AT MEETINGS

Disclosure at Meetings

If a Member has not disclosed an interest in their Register of Interests, they **must make** the declaration of interest at the beginning of the meeting, or as soon as they are aware that they have a Disclosable Pecuniary Interest (DPI) or Other Registerable Interest. If a Member has already disclosed the interest in their Register of Interests they are still required to disclose this in the meeting if it relates to the matter being discussed.

Any Member with concerns about the nature of their interest should consult the Monitoring Officer in advance of the meeting.

Non-participation in case of Disclosable Pecuniary Interest (DPI)

Where a matter arises at a meeting which directly relates to one of your DPIs (summary below, further details set out in Table 1 of the Members' Code of Conduct) you must disclose the interest, **not participate in any discussion or vote on the matter and must not remain in the room** unless you have been granted a dispensation. If it is a 'sensitive interest' (as agreed in advance by the Monitoring Officer), you do not have to disclose the nature of the interest, just that you have an interest. Dispensation may be granted by the Monitoring Officer in limited circumstances, to enable you to participate and vote on a matter in which you have a DPI.

Where you have a DPI on a matter to be considered or is being considered by you as a Cabinet Member in exercise of your executive function, you must notify the Monitoring Officer of the interest and must not take any steps or further steps in the matter apart from arranging for someone else to deal with it.

DPIs (relating to the Member or their partner) include:

- *Any employment, office, trade, profession or vocation carried on for profit or gain.*
- *Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses*
- *Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.*
- *Any beneficial interest in land within the area of the council.*
- *Any licence to occupy land in the area of the council for a month or longer.*
- *Any tenancy where the landlord is the council, and the tenant is a body in which the relevant person has a beneficial interest in the securities of.*
- *Any beneficial interest in securities of a body where:*
 - a) *that body has a place of business or land in the area of the council, and*
 - b) *either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.*

Any Member who is unsure if their interest falls within any of the above legal definitions should seek advice from the Monitoring Officer in advance of the meeting.

Disclosure of Other Registerable Interests

Where a matter arises at a meeting which **directly relates** to one of your Other Registerable Interests (summary below and as set out in Table 2 of the Members Code of Conduct), you must disclose the interest. **You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.** If it is a 'sensitive interest' (as agreed in advance by the Monitoring Officer), you do not have to disclose the nature of the interest.

Other Registerable Interests:

- a) any unpaid directorships
 - b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
 - c) any body
 - (i) exercising functions of a public nature
 - (ii) directed to charitable purposes or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union)
- of which you are a member or in a position of general control or management

Disclosure of Non- Registerable Interests

Where a matter arises at a meeting which **directly relates** to your financial interest or well-being (and is not a DPI) or a financial interest or well-being of a relative or close associate, or a body included under Other Registerable Interests in Table 2 you must disclose the interest. **You may speak on the matter only if members of the public are also allowed to speak at the meeting** but otherwise **must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation**. If it is a 'sensitive interest' (agreed in advance by the Monitoring Officer) you do not have to disclose the nature of the interest.

Where a matter arises at a meeting which **affects** –

- a. your own financial interest or well-being;
- b. a financial interest or well-being of a friend, relative, close associate; or
- c. a financial interest or well-being of a body included under Other Registerable Interests as set out in Table 2 (as set out above and in the Members' code of Conduct)

you must disclose the interest. In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied.

Where a matter (referred to in the paragraph above) **affects** the financial interest or well-being:

- a. to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b. a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest

You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise **must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation**. If it is a 'sensitive interest' (agreed in advance by the Monitoring Officer, you do not have to disclose the nature of the interest.

Other declarations

Members may wish to declare at the beginning of the meeting any other information they feel should be in the public domain in relation to an item on the agenda; such Member statements will be included in the minutes for transparency.

Agenda Item 3

HEALTH AND WELLBEING BOARD

Tuesday 11 July 2023

Present virtually: Councillor Catherine Del Campo (Chair), Huw Thomas (Vice-Chair), Kevin McDaniel, Jonas Thompson-McCormick, Stephen Dunn, Jo Dixon, Councillor Joshua Reynolds and Councillor Simon Werner

Also in attendance virtually: Councillor Simon Bond, Councillor Amy Tisi, Kay Burkett and Caitlin Corley

Officers in attendance virtually: Mark Beeley, Pauline Peters, Alex Szantai, Prince Obike and Claire Lowman

Apologies for Absence

Apologies for absence were received from Alex Tilley, Tessa Lindfield, Tracy Hendren, Emma Congerton, Tess Scott, Lin Ferguson and Councillor Taylor.

Jo Dixon and Jonas Thompson-McCormick were attending as substitutes.

Declarations of Interest

There were no declarations of interest received.

Minutes

AGREED UNANIMOUSLY: That the minutes of the meeting held on 4th April 2023 were agreed as a true and accurate record.

Children and Young People's Strategic Plan for RBWM

Pauline Peters, Senior Transformation Lead for Children and Young People, gave some context on the creation of the plan. In July 2022, system partners came together to discuss how priorities could be aligned. Around 17 organisations took part in the workshop with around 60 delegates. Feedback from frontline staff had been gathered to guide discussion. Four task and transition groups had been formed around leadership and strategy, building connectivity, remove the need for labels to access support and proactive not reactive. Five priority areas were identified and these were supported by a number of overarching principles:

- The first priority was to be healthy, ensuring that children and young people could enjoy good physical and mental health and live a healthy lifestyle.
- The second priority was to be safe, to allow children and young people to be protected from harm and neglect and grow up being able to look after themselves.
- The third priority was to be skilled, to encourage children and young people to get the most out of life and develop skills for adulthood.
- The fourth priority was to be financially secure, to equip children and young people to overcome socio-economic disadvantages so that they could achieve their full potential in life and enjoy economic wellbeing.
- The fifth priority was to be heard, allowing children and young people to feel listened to, take their views into account and involve them directly when looking to design or improve services.

Pauline Peters shared a video with the Board which had been created by young people visually explaining the plan.

The Chair highlighted that the fifth priority was already being delivered, as children and young people had been involved in the development of the plan. She asked if the plan could be considered by the People Overview and Scrutiny Panel.

ACTION – Children and Young People’s Plan to be referred to the People Overview and Scrutiny Panel for consideration at a future meeting.

Stephen Dunn, Director of System Delivery and Flow and Royal Borough of Windsor and Maidenhead, said that the plan embodied the change in culture that was being aimed for. He presumed that there would be an action plan to follow up the work in the plan. Stephen Dunn asked which areas of the plan would provide the most significant difference and benefit from Board support.

Pauline Peters highlighted that the connected care platform could be utilised and this would ensure that children did not slip through the net as a result of data being appropriately shared across various sectors. The plan was designed to encourage organisations to consider how they could work collaboratively together, particularly at an earlier stage. Investing in preventive resources could prevent a bottleneck situation in terms of accessing more specialist services. The child needed to be kept at the centre of the focus to achieve the best results.

Kevin McDaniel, Executive Director of Adult Services and Health, said that his understanding of connected care was around patients and data. He questioned whether educational data could be made available in this way.

Pauline Peters confirmed that connected care was focused on patient data. Exploration around the inclusion of other data sources would be an innovative and useful approach to consider.

The Chair said that she was keen for actions to come out of meetings to improve how things were done. Referring the item to the People Overview and Scrutiny Panel could allow Panel Members to take a deep dive into the plan and consider if there were any recommendations that could be made to Cabinet.

Stephen Dunn suggested that information on the partner organisations could be shared to improve the utilisation of connected care. An action plan could be considered by the Board at a future meeting.

ACTION – Pauline Peters to share organisation information with Stephen Dunn and Kevin McDaniel, who would consider how these organisations could use connected care.

ACTION – Children and Young People’s Plan action plan to be considered by the Health and Wellbeing Board at a future meeting.

Pauline Peters mentioned that a postvention protocol would be developed over the next few months and would fall within the ‘be safe’ priority area. Jonas Thompson-McCormick, Head of Public Health at RBWM, said that there was an agreement between the public health team and Achieving for Children that there would be a task and finish group to consider the protocol to follow should the suicide of a young person occur. An update could be provided at the October Board meeting.

ACTION – Update on the work of the task and finish group to be considered at the next meeting of the Health and Wellbeing Board in October.

LGA support offer for Health and Wellbeing Boards

Claire Lowman, Service Lead – Public Health at RBWM, explained that this was an opportunity to refresh the Health and Wellbeing Board with the support of the Local Government Association (LGA). New guidance had been published by the Department of Health and Social Care in November 2022 which clarified the role and duties of Health and Wellbeing Boards. This also saw the establishment of Integrated Care Boards, with the Frimley Integrated Care Board being launched in July 2022. A number of opportunities had been identified for the Health and Wellbeing Board:

- To take an approach that will deliver to improve the health of the population and reduce health inequalities through prevention activities.
- To use insight and data, including the Joint Strategic Needs Assessment, to influence and shape decision making to deliver outcomes in the joint health and wellbeing strategy.
- To inform and engage with residents to co-create solutions to improve health and wellbeing.

Caitlin Corley, LGA, said that the LGA could provide tailored support to health and wellbeing systems to achieve strategic vision, priorities and objectives. Support was also provided to strategic leaders to play full and leading roles while supporting partnership working. Various methods were used, for example regional networks, mentoring, action learning sets and an annual leadership summit. An initial scoping conversation would take place to understand what package of support could be provided. Timescales and objectives would then be identified and these would be evaluated to see where outcomes had been achieved.

Kay Burkett, LGA, explained that support could be provided from a number of angles, depending on what was deemed to be the best fit. Peer associates would be equivalent with members of the Health and Wellbeing Board.

Jonas Thompson-McCormick added that the Board were being asked if they wanted to take up the free offer of support from the LGA.

Huw Thomas, Place based Clinical Lead Royal Borough of Windsor and Maidenhead, welcomed the support offer, this was a good opportunity to see where improvements could be made. He felt that RBWM was the right level rather than looking at the whole system.

Pauline Peters noted that the Health and Wellbeing and the Children and Young People's Plan were both informed by the Joint Strategic Needs Assessment. Priorities across various areas needed to be considered to avoid a duplication of effort.

Kevin McDaniel and Stephen Dunn agreed that it was good timing and suggested that the Board could learn from best practise.

The Chair said that she was happy to go ahead with the offer, she suggested that it could be discussed at her next internal briefing with officers to understand the next steps along with the officer resource which would be required.

ACTION – Kevin McDaniel to work with Jonas Thompson-McCormick and Claire Lowman to provide an update at Councillor Del Campo's Cabinet Member briefing.

Housing

Alex Szantai, Housing Operations Manager, said that a briefing note had been circulated to the Board as part of the agenda. There was currently a lot of pressure on the housing options team along with sourcing good in borough temporary accommodation. The code stated that all homeless people should be rehoused in the borough but this was not a realistic and not the

best option in a lot of cases. The current figure was less than optimal at around 50% of families being rehoused in the borough, however, this was a common problem amongst a number of local authorities.

Kevin McDaniel had recently attended the LGA Annual Conference and one of the main themes was the availability of housing stock, both temporary and permanent. There was preventative work which could be done to prevent families from becoming homeless.

Alex Szantai said that the disabled facilities grant and housing allocations policy were due to be considered by Cabinet in July and these would provide flexibility to allow families to remain in their current property.

Huw Thomas said that there was a significant impact on residents who were moved out of the borough, particularly when the support services were located in a different place. The redevelopment of John West House was welcomed, Huw Thomas asked how many units would be made available as part of the project and whether there would be space for outreach work.

Alex Szantai confirmed that the plan was for double figure provision to be made at John West House and it would be a supportive environment in the form of a hub. The team tried to keep rough sleepers in the borough as they were aware of the potential negative impact being relocated out of borough could have on families and individuals.

Kevin McDaniel said that funding needed to be acquired for regulatory changes at John West House, this funding had now been secured.

The Chair asked if the process for confirming how many rough sleepers there were in the borough could be outlined.

Alex Szantai explained that all reports of rough sleeping came into the team, visits were then made. If the individual was from another borough, they would be referred to the relevant local authority. If they were a RBWM resident, they would be given accommodation and support. A head count of the number of rough sleepers was done each year to build a benchmark. Rough sleepers could be reported to the team through the website.

Stephen Dunn commented that at Wexham Park Hospital there were a number of patients being admitted but there was also a delay in discharge due to the lack of temporary accommodation available.

Alex Szantai said that through government funding a cross Berkshire coordinator had been recruited who would be looking at the hospital discharge process.

ACTION – Alex Szantai to share contact details of the Berkshire coordinator with Stephen Dunn.

The Chair asked if the council had good connections with other homeless organisations in the borough and charities like food banks.

Alex Szantai confirmed that the team had fortnightly meetings with the Windsor Homeless Project along with other agencies.

Huw Thomas said that there was an excellent steering group which met every couple of months and was attended by various representatives from NHS Frimley, RBWM and other organisations.

Better Care Fund

Prince Obike, Integrated Care Transformation Senior Manager, said that integration across partners was key to delivering high quality and sustainable health and care services. The Better Care Fund (BCF) group was responsible for the delivery of the BCF plan and shared progress. There would be a two year plan from 2023-2025 and the key programme objectives would remain the same, setting out the priority focus on reducing pressure on urgent elective care. The planned expenditure of the BCF was £15.6 million in Year 1 and £16.5 million in Year 2. This would help to deliver some of the ambitions and targets of the BCF. Prince Obike highlighted some examples of positive impact, including the Home First scheme, Citizen Advice and the Innovation Fund.

The Chair asked when planning would start for the 2025-2027 plan.

Prince Obike said that the plan for 2023-2025 had been submitted and the Board had delegated authority to run the BCF on a day to day basis.

Kevin McDaniel noted that £100,000 had been allocated to preventative approaches with voluntary organisations. It was important from a place perspective to ask questions about prevention at place.

Stephen Dunn added that Home First was designed to get patients back home as quickly as possible to minimise the amount of care support needed. More could be done on the prevention front.

Councillor Werner thought the Innovation Fund was a great system but wanted to ensure that it was sustainable and self-funded. He raised concern that there were cases where patients were moved home too soon, he asked if there was any work being done to ensure that the timing was right.

Prince Obike said that organisations were able to post information on the various projects which had taken place as a result of the Innovation Fund. Following the end of the funding, the team could work with organisations to identify other sources of funding which were available.

Stephen Dunn said the level of readmission was tracked by Frimley and whether patients had been discharged too soon. The decision to discharge was made once the patient was medically optimised and ensured that going back home was the correct choice at the time.

Kevin McDaniel added that there was a cohort of people which would often be readmitted to hospital.

Future Meeting Dates

The Chair said that there had been a suggestion from Councillor Price on long covid, this would be considered at the next meeting.

Councillor Reynolds suggested that an item could be considered on the options for reopening the walk in centre at St Marks Hospital.

ACTION – Kevin McDaniel to explore with ICS colleagues how the proposed agenda item on St Marks Hospital could best be discussed by the Board.

Jo Dixon, Healthwatch, said that she had recently been given a walk through of St Marks Hospital, there were some positive benefits to the model which they were currently running.

Kevin McDaniel said that an update on the support offer from the LGA, as discussed earlier in the meeting, could be provided in October.

The next meeting would take place on Tuesday 10th October 2023 at 3pm.

The meeting, which began at 3.00 pm, finished at 4.50 pm

Chair.....

Date.....